

Date: January 26, 2015

Date Minutes Approved: February 12, 2015

BOARD OF SELECTMEN MINUTES

Present: Shawn Dahlen, Chair; David J. Madigan, Vice Chair; and Theodore J. Flynn, Clerk

Absent: None

Staff: René J. Read, Town Manager; and John Madden, Finance Director

CONVENED IN OPEN SESSION –

- I. **CALL TO ORDER** - The meeting was called to order at 7:00PM in the Mural Room.
- II. **OPEN FORUM** Nothing brought forward.
- III. **NEW BUSINESS**

7:01 p.m. PUBLIC HEARING - 2015 Beach Sticker Fees/Rate Structure

Mr. Flynn moved that the Board of Selectmen open a public hearing regarding the proposed 2015 Beach Sticker fees schedule. Seconded by Mr. Madigan. Vote: 3:0:0

The beach sticker fee/rate structure was discussed and Mr. Read recommended not increasing the fees. Mr. Flynn moved that the Board of Selectmen approve the 2015 Beach Sticker fees as listed to be effective February 1, 2015.

Mr. Flynn then moved that the Board of Selectmen close the public hearing regarding the proposed 2015 Beach Sticker fees schedule. Seconded by Mr. Madigan. Vote: 3:0:0

Discussion pertaining to the review and execution of Purchase and Sale Agreement and Donation Agreement - Merry properties

Mr. Dahlen provided a summary of the purchase which includes various properties and cranberry bogs, as well as the donation of two parcels off Duck Hill Road. The Selectmen extended their gratitude to Joe Grady, Conservation Administrator, for working with the Merry family on this agreement. This land will preserve the town's agriculture by maintaining working cranberry bogs and allowing for expanded walking trails.

Mr. Flynn then moved that the Board of Selectmen execute the Purchase and Sales Agreement for various properties as described between the Town of Duxbury and Stanley H. Merry, Trustee of the Merry Cranberry Realty Trust; Stanley H. Merry, Trustee of the Merry Realty Trust; and Stanley H. Merry and James Taylor Pye, Trustees of the Alice N. Merry and Stanley H. Merry Charitable Remainder Trust; and execute the Donation Agreement for property located at 0 Duck Hill Road between the Town of Duxbury and Stanley H. Merry, Trustee of Merry Realty Trust, and Alice N. Merry, individually. Seconded by Mr. Madigan. Vote: 3:0:0

Discussion pertaining to the acceptance of a donation from Art Complex Museum to the Town of Duxbury to be used specifically by the Sidewalk & Bike Path Committee for survey and design services regarding a proposed sidewalk on Alden Street

The Duxbury Sidewalk and Bike Path Committee met with the Art Complex Museum to discuss their plans for a sidewalk on Alden Street. They received a proposal from Amory Engineers to provide engineering and design services of the sidewalk. Mr. Flynn moved that the Board of Selectmen

acknowledge and accept with great appreciation a donation in the amount of \$8,500.00 from The Art Complex Museum to be used for the survey and design of a proposed sidewalk on Alden Street. Seconded by Mr. Madigan. Vote: 3:0:0

IV CONTRACT REVIEW

Contract 2014-W5 and Notice to Proceed from Environmental Partners between the Town of Duxbury and F.G. Sullivan Drilling Company, Inc. regarding the Redevelopment of Mayflower Street Wells No. 1 and No. 2.

Mr. Flynn moved move that the Board of Selectmen execute the Contract and Notice to Proceed between the Town of Duxbury and F.G. Sullivan Drilling Company, Inc. for the Redevelopment of Mayflower Street Wells No. 1 and No. 2. Seconded by Mr. Madigan. Vote: 3:0:0

Extension of Contract End Date (from December 31, 2014 to December 31, 2015) of existing contract from Beacon Integrated Solutions regarding an Owner's Agent Technical Assistance (OATA) grant in the amount of \$12,500 to fund technical assistance related to solar PV systems on property owned by the Town at the Duxbury Middle/High School.

Mr. Flynn moved that the Board of Selectmen execute the amended Agreement between the Town of Duxbury and Beacon Integrated Solutions for technical assistance grant related to a solar PV system at the Duxbury Middle/High School. Seconded by Mr. Madigan. Vote: 3:0:0

Contract lease agreement with RICOH for a new and upgraded wide format copier located in the Municipal Services Department, which replaces the old existing wide format copier.

Mr. Flynn moved that the Board of Selectmen execute the Contract lease agreement with RICOH for a new and upgraded wide format copier located in the Municipal Services Department. Seconded by Mr. Madigan. Vote: 3:0:0

Contract between the Town of Duxbury and ATP Environmental for engineering services relative to the design and construction of a stormwater mitigation system at three locations near Bay Road.

Mr. Flynn moved that the Board of Selectmen execute the Contract between the Town of Duxbury and ATP Environmental for engineering services relative to design and construction of a stormwater mitigation system at three locations near Bay Road. Seconded by Mr. Madigan. Vote: 3:0:0

Contract between the Town of Duxbury and Wendy Frontiero, Consultant, to prepare and submit to the Massachusetts Historical Commission nominations to National Register of Historic Places for the following three areas: Cedar/Cove Streets adjacent to the existing Old Shipbuilder's District; the Civic Center (Town Hall, First Parish Church, and Mayflower Cemetery); and the High Street area.

Mr. Flynn moved that the Board of Selectmen execute the Contract between the Town of Duxbury and Wendy Frontiero, Consultant, to prepare and submit to the Massachusetts Historical Commission nominations to the National Register of Historic Places for Cedar/Cove Streets, the Civic Center, and the High Street area. Seconded by Mr. Madigan. Vote: 3:0:0

V. TOWN MANAGER'S REPORT

Nothing presented

VI. COMMITTEE APPOINTMENT/RE-APPOINTMENTS/RESIGNATION

None were presented.

VII. ONE-DAY LIQUOR LICENSE REQUESTS

01/31/15 First Parish Church – Memorial Service for James Queeny – Mr. Flynn moved that the Board of Selectmen grant a one-day liquor license for the Memorial Service. Seconded by Mr. Madigan. Vote: 3:0:0

02/05/15 Duxbury Rural and Historical Society Wine Tasting -- Mr. Flynn moved that the Board of Selectmen grant a one-day liquor license to the Duxbury Rural and Historical Society. Seconded by Mr. Madigan. Vote: 3:0:0

VIII. EVENT PERMITS None were presented.

IX. MINUTES

Executive Session Minutes: None were presented

Open Session Minutes: None were presented

X. ANNOUNCEMENTS

1. Waiting Lists for Commercial Mussel & Razor Clam Licenses:

Just a reminder that individuals on the Waiting Lists for Commercial Mussel and Razor Clam Licenses must renew their application annually within the month of January. The sign-up sheets have been posted in the Selectmen's office.

2. PACTV will be starting a new monthly program called PCN in Depth that will bring viewers more information about the towns they live in. For more information visit www.pactv.org

3. Next Scheduled Selectmen's Meeting: Monday, February 2, 2015

XI. ADJOURNMENT

At approximately 7:40pm Mr. Dahlen moved that the Board adjourn. Seconded by Mr. Madigan. Vote: 3:0:0

Minutes respectfully submitted by Nancy O'Connor

LIST OF DOCUMENTS (documents are kept in the Board of Selectmen files)

- 1) *Agenda*
- 2) *Beach Sticker Fees*
- 3) *P&S and Donation Agreement – Merry Properties*
- 4) *Art Complex Museum donation*
- 5) *Contracts*
- 6) *One day liquor license requests*
- 7) *Announcements*

